



To further strengthen our team in Basel we have an immediate opening for an

Document & Master Data Controller (m/f/d)

Job Summary

The „Document & Master Data Controller“ joins the new Master Data team within Camlog Biotechnologies GmbH. This position includes the unique opportunity to participate in shaping workflows, templates and interfaces between R&D and the systems of the whole company. The „Document & Master Data Controller“ is providing substantial support in setting up and validating our document control system. After the setup, the „Document & Master Data Controller“ remains the key user providing support to the R&D team.

Your Profile

- At least one year of experience in a controlled environment (Medical Devices / Pharmaceuticals)
- Skilled user of the MS Office 365 environment.
- Basic knowledge regarding databases
- Fluent in English and German

Your Tasks

- Key user of the document control system
- Participation in setup, definition and implementation of the document control system
- Employee trainings for the system
- Formal definition and maintenance of processes, queries, and templates for document control

Your Prospects

- Participate in shaping your own processes
- Flat hierarchies and a highly motivated team
- International work environment with attractive employment conditions

Do your professional and personal qualifications match our requirements? We look forward to receiving your application www.camlog.com/apply-online.

CAMLOG Biotechnologies GmbH

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At BioHorizons Camlog, we produce innovative products for implant dentistry. With our comprehensive portfolio of implant systems and biomaterials, we are one of the global market leaders. We owe this position not only to customers who value us as a reliable partner, but also to our highly motivated teams. They ensure the continuous development of our products and processes as well as building long-lasting relationships with our customers, partners, and stakeholders.



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